



**Facility**

**Name:** *Shepherd of the Valley Preschool* **License Number:** *94680*  
**Address:** *1801 Montano Rd. N. W, Albuquerque, NM 87107*  
**Phone:** *5053441989* **Fax:**  **E-mail:** *holly1956@comcast.net*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *06/14/2018* **Expiration Date:** *06/13/2019*

**Capacity**

**Over Age 2:** *25* **Under Age 2:**  **Night Care:**  **Playground:** *25*  
**Square Footage:** *0*

**Census**

**Over 2:** *17* **Under 2:** *0*

**Classrooms**

**Number of Classrooms:** *2*

**Days and Hours of Operation**

<b>Monday</b> <i>9:00 AM - 1:00 PM</i>	<b>Tuesday</b> <i>9:00 AM - 1:00 PM</i>	<b>Wednesday</b> <i>9:00 AM - 1:00 PM</i>	<b>Thursday</b> <i>9:00 AM - 1:00 PM</i>	<b>Friday</b> <i>9:00 AM - 1:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *04/01/2019* **Time In:** *10:45 AM* **Time Out:** *11:50 AM* **Purpose:** *Annual*

**Licensing:**

8.16.2.11 A Types of Licenses *Not Inspected*  
 8.16.2.11 B Renewal of License *Not Inspected*  
 8.16.2.11 D Non-transferable Restrictions of License *Not Inspected*

**Licensing Actions and Administrative Appeals:**

8.16.2.12 A, K, M Licensing Actions and Administrative Appeals *Not Inspected*

**Surveys for Child Care Facilities:**

8.16.2.17 E, F Surveys for Child Care Facilities *Not Inspected*

**Complaints:**

8.16.2.18 D Complaints *Not Inspected*

**Licensure Requirements for Centers:**

8.16.2.21 A Licensing Requirements *Not Inspected*

8.16.2.21 B Capacity of Centers *Compliance*

8.16.2.21 B (3)c Capacity of Centers *Compliance*

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

**Administrative Requirements for Centers:**

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Compliance*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records ***Non-compliance***

**Personnel**

8.16.2.22.F.1.g.:documentation of current first-aid and cardiopulmonary resuscitation training;

**Finding**

**Deadline: 05/01/2019**

*From the review of staff records, it was determined that 1 out of 6 staff records does/do not include documentation of current first-aid and cardiopulmonary resuscitation training. See Staff Records 8.16.2.22 form for staff without verification of training.*

**Corrective Action Plan**

*The center will obtain documentation of first-aid and CPR training and retain on file.*

8.16.2.22 G Personnel Handbook *Compliance*

**Personnel and Staffing Requirements for Centers:**

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

### Personnel and Staffing Requirements for Centers: *(continued)*

8.16.2.23 C Staff/Child Ratios and Group Sizes	<i>Compliance</i>
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### Services and Care of Children in Centers:

8.16.2.24 A Guidance	<i>Compliance</i>
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8.16.2.24 A1 Guidance	<i>Compliance</i>
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8.16.2.24 B Naps or Rest Period	<i>Not Inspected</i>
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8.16.2.24 D Diapering and Toileting	<i>Compliance</i>
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8.16.2.24 E Additional Requirements for Children with Special Needs	<i>Compliance</i>
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8.16.2.24 F Additional Requirements for Night Care	<i>N/A</i>
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8.16.2.24 G Physical Environment	<i>Compliance</i>
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8.16.2.24 H Social-Emotional Responsive Environment	<i>Compliance</i>
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8.16.2.24 I Equipment and Program	<i>Compliance</i>
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8.16.2.24 J Outdoor Play Areas	<i>Compliance</i>
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8.16.2.24 K Swimming, Wading and Water	<i>Not Inspected</i>
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8.16.2.24 L Field Trips	<i>Not Inspected</i>
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### Food Service Requirements for Centers:

8.16.2.25 A Meal Pattern Requirements	<i>Not Inspected</i>
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8.16.2.25 B Meals and Snacks	<i>Compliance</i>
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8.16.2.25 B3 Meals and Snacks	<i>Compliance</i>
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8.16.2.25 C Menus	<i>Compliance</i>
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8.16.2.25 D Kitchens	<i>Compliance</i>
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8.16.2.25 E Meal Times	<i>Compliance</i>
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### Health and Safety Requirements for Centers:

8.16.2.26 A Hygiene	<i>Compliance</i>
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8.16.2.26 B First Aid Requirements	<i>Compliance</i>
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8.16.2.26 C Medication	<i>Compliance</i>
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**Illness Requirements for Centers:**

8.16.2.27 A-D Illness Requirements for Centers

Compliance

**Transportation Requirements for Centers:**

8.16.2.28 A-H Transportation Requirements for Centers

N/A

**Building, Ground and Safety Requirements for Centers:**

8.16.2.29 A Housekeeping

Compliance

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

Compliance

8.16.2.29 H Safety Compliance

**Non-compliance****Admin/Licensure**

8.16.2.29.H.3.i.:a center must be equipped with smoke detectors approved in writing by the fire authority having jurisdiction as to number, type, and placement;

**Finding****Deadline: 05/01/2019**

The center is not equipped with smoke detectors. Smoke detector is not in working order.

**Corrective Action Plan**

Smoke detectors will be maintained in working order.

8.16.2.29 H3(f)(i)(k) Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

Not Inspected

**Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Patricia Williams*



Facility Representative: *Holly Savage*